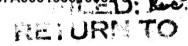
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Security Information



RECORDS MANAGEMENT ADMINISTRATIVE SERVICE

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MEMORANDUM TO FILES

4 June 1952

SUBJECT: Office Code

1. The following code will be used to designate the major subdivision (CIA Office) on SF 115, Request for Authority to Dispose of Records. The office designation will not be used.

2. This code is also used in the Vital Materials Repository.

OFFICE CODE

Staff Offices

SOL	National Security Council	
S02	Director of Central Intelligence	
S03	Deputy Director Central Intelligence	
solı	Deputy Director - Administration	
S05	Deputy Director - Plans	
S06	Assistant Deputy - General	
S07	Assistant Deputy - Special	

Administrative Offices

AOL	Administrative Services 0	ffice
A02	Audit Office	
A03	Communications Office	
A04	xRimance Office V A04:	004.1-Comptroller; 004.2-Budget 004.3 Fiscal; 004.4 Finance
A05	General Counsel	COLLEGE SELL
A06	Inspection & Security	The state of the s

CONFIDENTIAL

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7.	4
Administrative	Offices

A07	Management Analysis Office	<i>,</i> _
A08	Medical Office	i
A09	Personnel Office	
Alo	Procurement Office	
All	Training Office	

Operational Offices

001	Collection & Dissemination		
002	Current Intelligence		
003	Intelligence Coordination		
004	National Estimates	005 2 700	
005	(005.1 Contact Div. Operations (005.2 FBID	005.3 FDD 005.4	
006	Policy Coordination		
007	Research & Reports	* *	
008	Scientific Intelligence		
009	Special Operations		